

RECORD OF PROCEEDINGS

Minutes of

Meeting

CONCORD TOWNSHIP BOARD OF TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held June 14, 2017 Page 1 of 3

Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, June 14, 2017 at 7:00 p.m. at the Concord Township Administrative Building. Chairman Bart Johnson called the meeting to order. In attendance were: Trustees Bart Johnson, Joe Garrett, and Jason Haney. Fiscal Officer Jill Davis, Fire Chief Todd Cooper, Zoning Inspector Ric Irvine, and several guests were also present.

Public Input

Mr. Doug Reidel from the Delaware County Engineer’s office, provided an updated concept plan and costs associated with the Concord Road shared use path with the City of Dublin. Two crossings across traffic would be needed, one at St. Boswell, and one at Tartan Fields Drive. The cost would be around \$220,000. A path up the east side of the road is not a good option. Residents have met with Dublin’s City Council also. The concern is the crossing still may not be safe, even if marked. The Trustees will review the updated plan and contact Mr. Reidel with further discussion. It was noted the township’s road improvement summer schedule is updated weekly on the Engineer’s website.

Kevin of Columbus Garage Floor Coating presented quotes for epoxy flooring for the living areas and equipment bays of the new fire station. The concrete would need light re-grinding, then coatings applied. Life expectancy of the flooring would be about ten years, upon which another clear coat could be applied. Varying amounts of non-skid traction can be applied for the bay floors. Prep work is about \$0.75-\$1.00 per square foot, included in the quotes. The projects would take about 3-4 days. Maintenance coats in the future would take about 24 hours. Discussion was also held on tile and vinyl options.

*Mr. Garret moved and Mr. Haney seconded to approve minutes of the May 17, 2017 zoning hearing for Riverside and Concord Highlands. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

*Mr. Garrett moved and Mr. Haney seconded to approve minutes of the May 24, 2017 zoning hearing for Courtyards at Muirfield Ridge (Manley Road). Vote: Haney-yes, Garrett-yes, Johnson-yes.*

*Mr. Haney moved and Mr. Garrett seconded to approve minutes of the May 24, 2017 regular meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

*Mr. Garrett moved and Mr. Haney seconded to approve minutes of the special meetings held May 26, 2017 and June 8, 2017. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

Old Business

The damaged sidewalk at Tree Lake and Clear Falls Court was inspected. The Trustees will request the concrete contractor repair the section the next time pouring curbs in the area.

New Business

Location of a proposed Verizon cell tower was discussed. *Mr. Johnson moved and Mr. Garrett seconded to approve the proposed cell tower location at the new fire station and park grounds at 7990 Dublin Road, and to start the due diligence process of locating a cell tower at the very back of the township property at that site. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

Resident Andrea Yagoda inquired about subdivisions at Whisper Trace, Turfway Bend, and Irish Hills.

*Mr. Johnson moved and Mr. Haney seconded to appoint Trustee Joe Garrett to attend open meeting training on behalf of the Board of Trustees. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

Creating a new park plan for 7990 Dublin Road was discussed. The township previously used MSI for Concord Park planning. Mr. Haney will ask resident Faris Planning and Design.

Trash issues along Klondike Road at the pull-off area were brought to the Board’s attention. The area is private property, and will be inspected often. *Mr. Johnson moved*

# RECORD OF PROCEEDINGS

Minutes of

Meeting

## CONCORD TOWNSHIP BOARD OF TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

June 14, 2017

Page 2 of 3

***and Mr. Garrett seconded to place no parking and no litter signs, and have chains installed at the township line. Vote: Haney-yes, Garrett-yes, Johnson-yes.***

Mr. Haney discussed the mess found at the township building after a recent event. Trash was everywhere, carpet badly stained after just being cleaned, and legs broken on a lobby table to name a few issues. The rental agreement was amended and security deposit increased to \$250 to provide better leverage for damages to facilities. The agreement will be verified by the Prosecutor's office.

### **Zoning Department**

Zoning Inspector Ric Irvine reported the permit for the Buckeye Valley Elementary School should be ready by end of the week. Epcor has been issued five permits so far for the Courtyards at Price Farms property. Section One of Clarkshaw Moors sign permits are starting. The owner of a property on US 42 has communicated about a shipping container present on the property. The structure is considered a shed and requires permit. Mr. Irvine has also received calls about lot splits, and noted the zoning of the property at SR257 and Mills Road is B-2.

### **Road, Maintenance, and Fire Departments**

Tree Lake curb and gutter will be inspected after the next rain event.

The City of Columbus will extend the current fire station lease until the new station is completed. ***Motion was made by Mr. Garrett and second by Mr. Haney to allow Trustee Bart Johnson to sign the extension agreement on behalf of the Board of Trustees. Vote: Haney-yes, Garrett-yes, Johnson-yes.***

The culvert repairs at Rutherford Road will be split between Concord and Liberty Townships (25% each), and the County (50%).

Old road signs were sold on GovDeals.com for \$466.00.

New union officers were selected at the fire station.

A grievance was received at the fire station as part of the drug free workplace testing procedure after an accident. Additional details are needed in the union contract to spell out specific situations when testing will be requested.

Charter Hill Construction plans to finish the fire house and flooring by the end of June. Mr. Irvine noted a DESC permit may be required through the County until grass is seeded.

An updated fire and rescue run report was received for 2016 through May 2017.

EMS billing update: reports need to be sent every two weeks.

It was noted the heroin antidote is used about once every month or two in the township, and is free to our fire/EMS department from the county health department.

Mr. Haney discussed the faulty flooring finishes and proposed remedies for the new fire station. It was agreed Charter Hill should cover cost of the inside areas, and the township originally had epoxy as an alternate for the bay areas. The Trustees would like to hire the epoxy company for both the inside and bay areas, and receive a deduction from Charter Hill for the inside area. Charter Hill would still need to fix the bay floor imperfections, and provide a "finished floor" in the bays prior to epoxy. Therefore, ***Mr. Johnson moved and Mr. Garrett seconded to hire Columbus Garage Floor Coating to install epoxy flooring in the bay areas at a cost of \$27,730.25. Vote: Haney-yes, Garrett-yes, Johnson-yes.*** In addition, ***Mr. Johnson moved and Mr. Garrett seconded to hire Columbus Garage Floor Coating, pending a deduction for the same amount from Charter Hill Construction, to install epoxy flooring in the living areas at a cost of \$11,821.00. Vote: Haney-yes, Garrett-yes, Johnson-yes.***

### **Financial and Other Business**

Change order #G-011 paperwork for Boss Excavation was executed on May 26, 2017 for \$2,822.49 for work that was completed early in the fire station construction process.

An amended (decreased) invoice was received for Charter Hill Construction. Subcontractor for HVAC and plumbing requested a copy of the invoice for percentage of completion versus payment status verification.

RECORD OF PROCEEDINGS

Minutes of

Meeting

CONCORD TOWNSHIP BOARD OF TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

June 14, 2017

Page 3 of 3

Correspondence was received from Habitat for Humanity for a dedication ceremony on June 17, 2017 at 11:00 am.

The road fund tax levy will expire this year, which is used to facilitate road improvements. After discussion, **Mr. Johnson moved and Mr. Garrett seconded to place the one mill levy issue on the ballot for the road fund. Vote: Haney-yes, Garrett-yes, Johnson-yes. Mr. Garrett moved and Mr. Haney seconded to amend the motion as a renewal of the one mil levy (see attached). Vote: Haney-yes, Garrett-yes, Johnson-yes.**

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township. The current Cash Summary by Fund balances were: General Fund \$5,288,274.01, and Special Revenue Funds (Motor Vehicle License Taxes, Gas Tax, Cemetery, Road, and Fire Funds) \$3,761,687.79.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, **Mr. Garrett moved and Mr. Haney seconded to approve all pending purchase orders, vouchers, and warrants #1618-1626, 12912-12941 (void 12942-12946), all totaling \$377,168.47. Vote: Haney-yes, Garrett-yes, Johnson-yes.**

It was noted Frank Harmon of Ohio Insurance Services Agency will attend the June 28, 2017 meeting regarding the township health insurance renewal. Mr. Johnson met with him today. Additional quotes will be requested from Burnham and Flowers Insurance group.

Correspondence was received today from a resident interested in applying for a medical marijuana facility permit. State of Ohio form was certified that current zoning is applicable for ag use at the property, and the township has not prohibited such a use.

A special meeting with County representatives was set for June 15, 2017 at 2:00 pm.

The biannual audit of the township financial records and procedures by the State of Ohio Auditor's Office will begin Monday.

The Bean Oller Road culvert ditch repairs are not done yet.

Township work hours and Angie Ellerbrock will be 8am-2pm Monday-Thursday. Mr. Garrett would like the cemetery reclamation process started.

**Mr. Johnson moved to enter into Executive Session to discuss personnel issues and possible land acquisition. Mr. Garrett seconded this motion. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.**

The Trustees returned to Regular Session at 10:25 pm.

**Mr. Johnson moved and Mr. Garrett seconded to authorize Operations Director, Todd Cooper, to hire part-time road employees at his discretion at the rate of \$15.00 per hour. Vote: Haney-yes, Garrett-yes, Johnson-yes.**

As there was no further business, **Mr. Garrett moved and Mr. Johnson seconded to adjourn. Motion passed unanimously.**

ATTEST

  
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

  
Joe Garrett

  
Bart Johnson

  
Jason Haney

June 14, 2017

CONCORD TOWNSHIP TRUSTEE MEETING

AGENDA

ROLL CALL

APPROVE MINUTES

PUBLIC INPUT

Doug Riedel update on Bike Path on Concord  
Delaware County Health Department

OLD BUSINESS

Damaged sidewalk on Tree Lake/Clearfalls ct

NEW BUSINESS

Approve proposed cell tower location at Firehouse/Park to start due diligence process of locating a cell tower on township property  
Appoint Joe Garrett to attend Public Records Training on behalf of the Township  
Discuss Park Plan for new park behind the firehouse  
Trash Issue on Klondike Rd pull off  
Township Hall rental deposit increase.

ZONING INSPECTOR

FIRE DEPARTMENT / OPERATIONS DIRECTOR

Fire Station update  
EMS Billing update

Fiscal Officer

Executive Session to discuss Personnel matter.

PAY BILLS – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates

---



CONCORD ROAD  
SHARED USE PATH

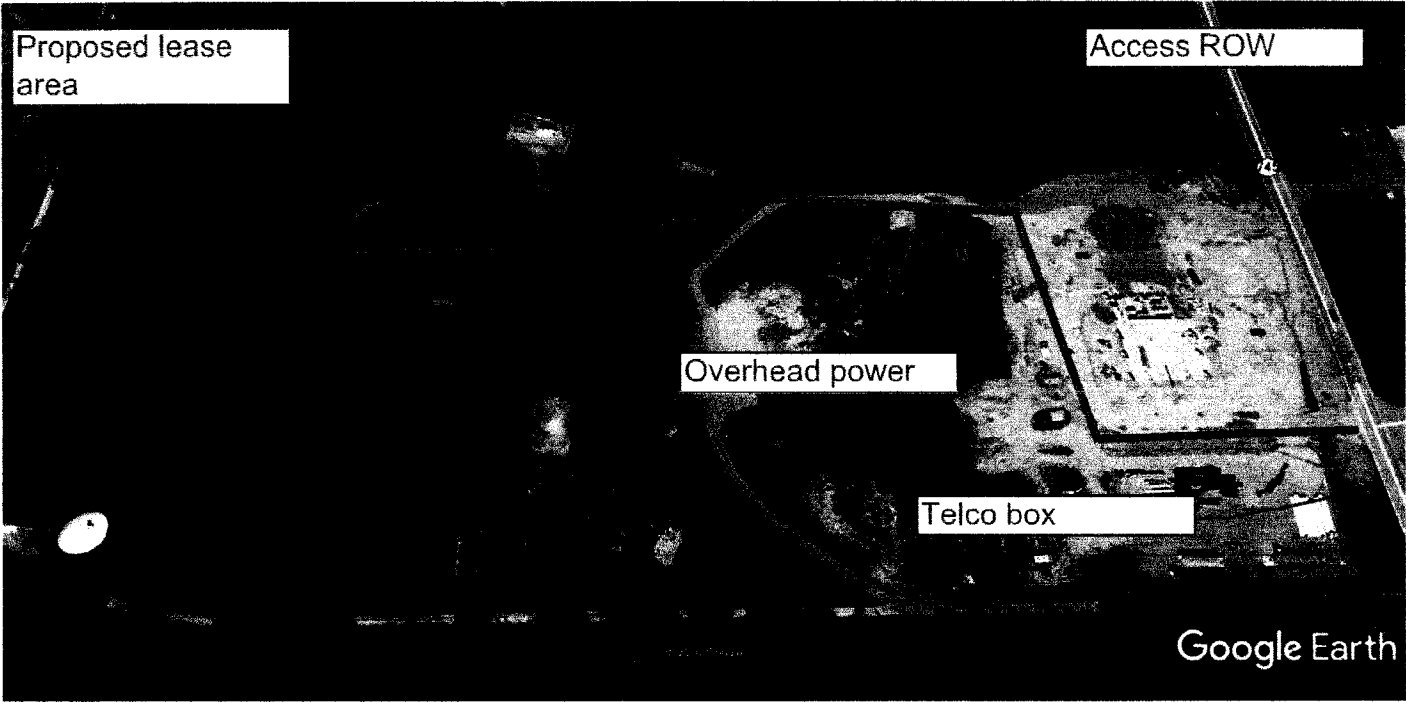
EXHIBIT B  
CONCEPTUAL PLAN

CALCULATED	0
RMR	50
CHECKED	25
---	100

HORIZONTAL  
SCALE IN FEET



SITE SKETCH OF PROPOSED LAND SPACE AND RIGHTS OF WAY



Go gle Earth



(Verizon Cell Tower Proposed site)

# Concord Township Trustee Meeting

May 24, 2017

## Request Approval:

Flooring for Fire Station

## Information:

Tree Lake – Will look at curb & gutter next rain

Firehouse update

Contract extention with City of Columbus – Sign contract – Trustee Johnson

Rutherford Road Culvert – 25% 25% 50% - Purchase & haul gravel

Rental Agreement changes – Community Building

GovDeals – old signs sold & paid for and picked up.

Union Officers – newly elected President and Vise-President

Grievance received – Drug Free Workplace Testing Procedure

---



# CONCORD TOWNSHIP FIRE & RESCUE - STATION 340 -



## CONCORD TOWNSHIP FIRE & RESCUE Monthly Totals 2016 to May 2017

2016	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Totals	
Calls	53	52	60	62	55	92	66	70	70	63	64	85	792	Total Calls
NFIRS	29	28	36	37	23	57	45	45	35	40	36	59	470	Fire Reports
EMS	36	32	40	35	41	62	36	46	41	42	43	51	505	EMS Reports
Total	65	60	76	72	64	119	81	91	76	82	79	110	975	Total Reports

2017	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Totals	
Calls	63	68	44	68	58								301	Total Calls
NFIRS	43	43	38	45	37								206	Fire Reports
EMS	37	38	25	52	37								189	EMS Reports
Total	80	81	63	97	74								395	Total Reports

**Captain Douglas Kindell**

7943 Dublin Road; Delaware, Ohio 43015 | Office: (740) 881-5997 \* Fax: (740) 881-5422  
dkindell@concordtwp.org





**Habitat**  
for Humanity®  
of Delaware &  
Union Counties

You are invited to the  
Home Dedication Ceremony  
for Mary Ehm!



Dedication Ceremony

DATE: Saturday, June 17, 2017

TIME: 11:00 a.m.

LOCATION: 93 W Harrison St, Delaware, OH 43015

You're also welcome to participate  
in the "pounding" of the Ehm Family!

*Giving a pounding is an old-fashioned  
way to help new homeowners by stocking  
their pantry with non-perishable foods  
or cleaning supplies.*



# **RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION**

Rev. Code, Sec. 5705.19, .191, .192, .194, .21, .26

COPY

The <sup>2</sup> Board of Trustees ofConcord Township, Delaware County, Ohio, met in regular session on the 14<sup>th</sup> day of June, 2017, at the office of

(Regular or Special)

Concord Township with the following members present:

Bart Johnson

Joe Garrett

Jason Haney

Mr. Johnson moved the adoption of the following Resolution:

WHEREAS, The amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said

Concord Township, Delaware County, Ohio; therefore be it

RESOLVED, by the <sup>2</sup> Board of Trustees of the

Concord Township, Delaware County, Ohio, two-thirds of all members elected thereto concurring, that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of

Concord Township

(Name of Subdivision)

for the purpose of general construction, reconstruction, resurfacing, and repair of township roads and bridges,

at a rate not exceeding one (1) mills for each one dollar of valuation, which amounts to ten cents (\$0.10)

(Here insert rate expressed in dollars and cents)

for each one hundred dollars of valuation, for

a renewal of an existing tax of one (1) mills,

commencing with the tax year 2017, for a period of five (5) years.

RESOLVED, That the question of levying additional taxes be submitted to the electors of said

Concord Township at the general election to be held at the usual voting places within said Concord Township

(General, Primary, Special)

on the 7<sup>th</sup> day of November, and be it further

RESOLVED, That said levy be placed upon the tax list of the current year after the February settlement next succeeding the election, if majority of the electors voting thereon vote in favor thereof and be it further

RECEIVED

JUN 29 PM 3:51

BOARD OF ELECTIONS DELAWARE COUNTY, OHIO

(Year)

AUDITOR  
DELAWARE COUNTY, OHIO  
FILED

2017 JUN 20 PM 2:09

GEORGE KAITIS  
AUDITOR

RECEIVED  
2017 JUN 29 PM 3:51  
BOARD OF ELECTIONS  
DELAWARE COUNTY, OHIO

PENDING WARRANT REPORT  
Concord Township [2017]

Date: 05/25/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
12912	41317.97	VW12912	OHIO POLICE & FIRE PENSION FUND	FIRE PENSION CONTRIBUTIONS APR'17
12913	5635.64	VW12913	PUBLIC EMPLOYEES RETIREMENT SYSTEM	ADMIN PENSION CONTRIBUTIONS APR17
=====				
	46953.61		Total Amount of Pending Warrants	

PENDING WARRANT REPORT  
Concord Township [2017]

Date: 06/06/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1618	178.08	V 1618	HR BUTLER, LLC	PAYROLL PROCESSING FEES 5/26/17
1619	3527.51	V 1619	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 5/26/17
1620	46201.39	V 1620	HR BUTLER, LLC	PAYROLL SALARIES 5/26/17
1621	15803.98	V 1621	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 5/26/17
=====				
	65710.96		Total Amount of Pending Warrants	

CHECK REGISTER  
Concord Township [2017]

Date: 06/14/17

CHECK	Date	Entity	Purpose	Tran Num	Month Posted	Month Cleared	Amount
1622	06/08/17	PNC BANK	MONTHLY BANK FEES MAY-JUN	60012	6/2017		51.00
1623	06/09/17	HR BUTLER, LLC	PAYROLL PROCESSING FEE 6/9/17	60025	6/2017		208.09
1624	06/09/17	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 6/9/17	60026	6/2017		3783.51
1625	06/09/17	HR BUTLER, LLC	PAYROLL SALARIES 6/9/17	60027	6/2017		53011.38
1626	06/09/17	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 6/9/17	60028	6/2017		17512.47
12914	06/14/17	COLUMBIA GAS	FIRE DEPT GAS UTILITY	60037	6/2017		311.63
12915	06/14/17	LOUIS R. POLSTER COMPANY	FIRE STA NEW KITCHEN RANGE	60039	6/2017		9883.62
12916	06/14/17	LOUIS R. POLSTER COMPANY	FIRE STA EMS ICEMAKER	60041	6/2017		1853.81
12917	06/14/17	LOWE'S	FIRE STATION REFRIGERATORS	60042	6/2017		3897.00
12918	06/14/17	GALLS, LLC - DBA ROY TAILORS UNIFORMS	FIRE DEPT UNIFORM SUPPLIES	60043	6/2017		431.62
12919	06/14/17	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES	60044	6/2017		989.54
12920	06/14/17	AIRGAS GREAT LAKES	FIRE DEPT GAS CYLINDER SUPPLY	60045	6/2017		8.90
12921	06/14/17	MICRO CENTER	FIRE STATION OFFICE SUPPLY INK	60046	6/2017		95.98
12922	06/14/17	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE/MAT SUPPLY	60049	6/2017		121.69
12923	06/14/17	HERITAGE PHARMACY, INC.	FIRE DEPT EMS SUPPLIES	60050	6/2017		106.62
12924	06/14/17	MEDICAL REPAIR, INC.	FIRE DEPT FERNO REPAIRS	60051	6/2017		326.02
12925	06/14/17	VOSS BROTHERS SALES	FIRE DEPT REPAIRS Q341 HYDRA	60052	6/2017		35.48
12926	06/14/17	BOWLING GREEN STATE UNIVERSITY	FIRE DEPT TRAINING/WERLING	60053	6/2017		345.00
12927	06/14/17	CHARTER HILL CONSTRUCTION INC.	FIRE STA PAY APPL#13, 92% COMPLETE	60054	6/2017		165158.48
12928	06/14/17	CHAD MAST	FIRE EDUC REIMB	60057	6/2017		427.50
12929	06/14/17	WORKHEALTH	FIRE DEPT SCREENINGS	60058	6/2017		232.00
12930	06/14/17	MADISON ENERGY COOP ASSOC INC	ROAD DEPT GAS UTILITY	60059	6/2017		47.08
12931	06/14/17	VALTECH COMMUNICATIONS	ADMIN PHONE LINES	60060	6/2017		342.79
12932	06/14/17	PORTA KLEEN	PARK PORTABLE RESTROOM	60061	6/2017		105.00
12933	06/14/17	TRACTOR SUPPLY CREDIT PLAN	ROAD DEPT SUPPLIES	60062	6/2017		237.91
12934	06/14/17	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN & CLAIM REIMB APR-MAY	60063	6/2017		2066.51
12935	06/14/17	TIME WARNER CABLE	FIRE DEPT INTERNET SVCS	60064	6/2017		103.99
12936	06/14/17	HANLEY PRINT & PROMOTIONS	ADMIN CHECKS SUPPLY	60065	6/2017		239.37
12937	06/14/17	LOWE'S COMPANIES, INC	ADMIN BLDG SUPPLY	60066	6/2017		18.42
12938	06/14/17	PNC BANK	SAFE DEPOSIT BOX ANNUAL FEE	60067	6/2017		48.15
12939	06/14/17	RIC IRVINE, ZONING INSPECTOR	ZONING CELL PHONE REIMB JUN	60068	6/2017		40.00
12940	06/14/17	EXPRESS SERVICES INC	ROAD DEPT LABOR 5/15-6/2 89HRS	60069	6/2017		1963.34
12941	06/14/17	CENTRAL OHIO APPRAISAL SERVICES, INC	LAND APPRAISAL	60070	6/2017		500.00
Check Total							264503.90

CASH SUMMARY BY FUND  
Concord Township [2017]

Date: 06/14/17

FUND	Starting Balance 01/01/17	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	4915200.40	628157.85	0.00	0.00	5543358.25	255084.24	0.00	0.00	5288274.01
02 -MOTOR VEHICLE LICENSE TAX	29394.92	7267.47	0.00	0.00	36662.39	4917.31	0.00	0.00	31745.08
03 -GASOLINE TAX	85963.78	44174.44	0.00	0.00	130138.22	69094.25	0.00	0.00	61043.97
05 -CEMETERY	40409.92	6574.40	0.00	0.00	46984.32	5041.39	0.00	0.00	41942.93
10 -FIRE DISTRICT	2713667.24	1605069.57	0.00	0.00	4318736.81	2827228.59	0.00	0.00	1491508.22
11 -ROAD DISTRICT	1489315.58	613687.96	0.00	0.00	2103003.54	13505.63	0.00	0.00	2089497.91
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
148-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	48678.56	14022.91	0.00	0.00	62701.47	16751.79	0.00	0.00	45949.68
TOTAL ALL FUNDS	9322630.40	2918954.60	0.00	0.00	12241585.00	3191623.20	0.00	0.00	9049961.80